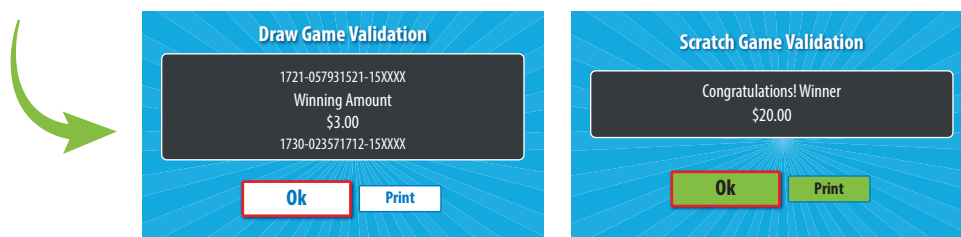


PROPER PROCEDURES FOR CASHING A WINNING TICKET

Winning tickets up to \$599 can be redeemed at any CT Lottery Retailer location!

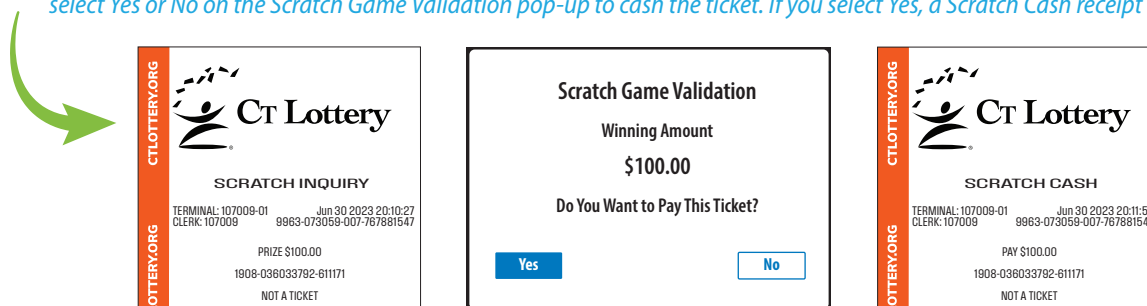
How to cash a winning ticket:

- Scan the ticket using the **PlaySlip Reader** or **Handheld Scanner** or **Manually Enter** the ticket numbers to validate it is a winning ticket.
- Prizes of \$99 or less cash automatically. A Draw Cash receipt will print and a **Game Validation** screen will pop-up with the **Winning Amount**. Press **Ok**.



- For prizes of \$100 or more, a cashing pop-up will appear giving you the option to confirm you have the money to pay the customer. If you have the money, select **Yes** to proceed.

• Note: For Scratch Tickets cashed worth \$100 or more, a Scratch Inquiry receipt will automatically print. You will need to select **Yes** or **No** on the Scratch Game Validation pop-up to cash the ticket. If you select **Yes**, a Scratch Cash receipt will print.



- Pay your customer their prize money.
- After payment, destroy the winning ticket by tearing the ticket in half and Total/Cash Out the customer. Do not give the cashed ticket back to the customer.

Winning tickets up to \$5,000 can be redeemed at any High Tier Claim Center or Lottery Headquarters!

How to Validate a winning ticket:

- Scan the ticket on your terminal to validate it is a winning ticket.
- Select **Ok** when the Game Validation pop-up appears.

“CONGRATULATIONS, YOU ARE A LARGE PRIZE WINNER PLAYER - YOU MUST KEEP ORIGINAL WINNING TICKET TO CLAIM PRIZE. RETAILER - DO NOT PAY! RETURN ORIGINAL WINNING TICKET TO PLAYER.”

- A Claim Receipt will print automatically.
- Give the original ticket and claim receipt back to the player - it is needed for the player to cash the ticket.
- Winning tickets up to and including \$5,000 can be redeemed at any High Tier Claim Center or CT Lottery Headquarters. Prizes of \$5,001 or more must be claimed at CT Lottery Headquarters. Visit CTLOTTERY.ORG for more details.

