



**Regular Meeting
Audit Committee
of the
Connecticut Lottery Corporation**

Tuesday, January 28, 2025 at 9:00 a.m.
at the
Connecticut Lottery Corporation
15 Sterling Drive
Wallingford, CT 06492

Committee Members: Andrew Meehan, Chair of the Audit Committee; Matthew Daskal; and Ajay Gupta (all via teleconference).

Staff Members: Frank Suarez, President and CEO; Melissa Durso; Lauren Perrotti; and Annmarie Daigle.

I. Call to Order:

Mr. Meehan welcomed the Committee and called the meeting to order at 9:01 a.m.

II. Approval of October 29, 2024 Audit Committee Meeting Minutes:

On a motion by Mr. Gupta and seconded by Mr. Meehan, the minutes of the October 29, 2024 Audit Committee Meeting were unanimously approved.

III. Quarterly Update on Liquidated Damages:

Mr. Suarez noted that CLC has not assessed any liquidated damages since the last meeting and is working to finalize the outstanding assessments and will provide a report at the next meeting.

IV. Notice of Purchasing Justification:

Ms. Durso presented two justifications to the CLC Purchasing Policy that were executed recently and done so in the best interest of the lottery.

She noted that US Mechanical has provided reliable service since CLC's relocation, has in-depth knowledge of the existing HVAC system, and is integral to ongoing HVAC optimization and replacement projects. The proposed three-year contract includes modest price increases and continued discounts for repair services, ensuring uninterrupted support and compliance with CLC's lease obligations.

Next she noted that the CLC engaged Merv Huber as a consultant for development and implementation of a Customer Relationship Management (CRM) platform. The CLC Purchasing Policy permits such exemptions when a consultant's engagement is in the best interest of the Corporation, and Huber's proven track record in CRM system implementation, particularly with the Pennsylvania Lottery, justifies this decision. His expertise is crucial to ensuring the project is completed successfully, on time, and within budget, while maximizing

the long-term value of the CRM platform. Mr. Suarez provided additional background about Mr. Huber's extensive experience with Scientific Games and iLottery.

V. Executive Session:

At 9:09 a.m., on a motion by Mr. Daskal and seconded by Mr. Gupta, the Committee moved to Executive Session to discuss:

- a. Instant Ticket Courier Contract Update

All CLC Staff present attended the Executive Session.

VI. Discussion and Action, if any, on Items Discussed during Executive Session:

At 9:21 a.m., the Committee reconvened in public session, with Mr. Meehan stating that no votes or actions took place during Executive Session.

VII. Adjournment:

Mr. Meehan noted the next regular meeting of the Audit Committee would be held on April 29, 2025. On a motion by Mr. Daskal, seconded by Mr. Gupta and unanimously approved, the Committee adjourned at 9:22 a.m.

Respectfully Submitted:

Melissa Durso
Corporate Secretary
Connecticut Lottery Corporation